Dear Research Quality Teams,

Please see the following RQMP announcements.

**Disseminating Survey about Research Data Resourcing Needs**

There’s only one week left to participate in the Office for Research & Innovation (OR&I) survey about Data Resourcing needs around Duke. Please disseminate the following message to Faculty and PIs in your department/center/institute. Thank you for your help in spreading the word!

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**Needs Assessment for Research Data Resources**

The Office for Research & Innovation (OR&I) is seeking input from Faculty and PIs to help us understand research data resourcing needs across the University. This request is part of the Duke Research Data Initiative’s commitment to engage the research community. Prior to February 22nd use the survey link below to help us understand how the institution can help support the management and preservation of data (estimated 10 mins to complete). Faculty and PI respondents will be entered into a raffle to win an Apple Watch or Bose Environmental Speaker!

[Link to Survey](#)

For more information about the Research Data Initiative, please see their [website](#).

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**RCR Training Milestone – Mark your calendars**

In preparation for the upcoming RCR Training Milestone, the RQMP central office will contact RCR training delegates in early March with a list of faculty and staff engaged in research according to the RCR Tracker. We will work with each RCR training delegate to ensure the list is accurate and that expectations are clear.

As part of those efforts, we will host Office Hours in March to answer questions related to the milestone, how to navigate within the RCR Tracker, and/or how to use the curated list specific to each unit. Feel free to drop in at any time via the [Zoom link](#) during the following **Office Hours**:

- Wednesday 3/9/22 2:00-3:00pm
- Thursday 3/10/22 12:00-1:00pm
- Friday 3/11/22 9:00-10:00am
- Monday 3/14/22 10:00-11:00am
- Tuesday 3/15/22 3:00-4:00pm

In the meantime, please continue to track and reach out to those in your unit who are currently out of compliance, or have training due soon. The higher the compliance is within your unit now and in the coming months, the easier it will be to achieve success on this milestone by June 30, 2022.
As a reminder, success for this milestone is based on the following levels of RCR compliance within each unit:
<3 researchers out of compliance in units with less than 40 researchers
<5% researchers out of compliance for units with 40 - 500 researchers
<26 researchers out of compliance for units with greater than 500 researchers

Please contact us at ROMP@duke.edu if you have any questions.

Thank you,
-The RQMP Central Office
Dear Research Quality Teams,

Please see the following RQMP announcements.

**Updated RQT Directory**

Please join us in welcoming to Shanta Garvin and Christoph Hornik to the Research Quality Management Program (RQMP) as of January 2022. Shanta joined as the Lead Research Administrator (LRA) for the Duke Cancer Institute (DCI) and Christoph joined as the Research Quality Officer (RQO) for the department of Pediatrics.

All current RQOs and LRAs are included in the RQMP Directory, see attached. We also maintain a current version of the directory on the DOSI RQMP webpage for easy reference. Please email our office at RQMP@duke.edu if there are any changes to your research quality team. We’ll be happy to assist you with orienting new members (including delegates) to the program.

**Disseminating Survey about Research Data Resourcing Needs**

The Office for Research & Innovation (OR&I) is requesting your assistance in disseminating the following message to research faculty and PIs in your department/center/institute. The survey will collect information about Data Resourcing needs around Duke. Please reach out to researchdata@duke.edu with any questions or concerns. Thank you for your help in spreading the word!

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**Needs Assessment for Research Data Resources**

The Office for Research & Innovation (OR&I) is seeking input from Faculty and PIs to help us understand research data resourcing needs across the University. This request is part of the Duke Research Data Initiative’s commitment to engage the research community. Prior to February 22nd use the survey link below to help us understand how the institution can help support the management and preservation of data (estimated 10 mins to complete). **Faculty and PI respondents will be entered into a raffle to win an Apple Watch or Bose Environmental Speaker!**

[Link to Survey](#)

For more information about the Research Data Initiative, please see their [website](#).

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Thank you,

-The RQMP Central Office
Dear Research Quality Teams,

As mentioned during the last Monday announcement, Laurianne Torres (Associate Dean, Research Administration) will be discussing common errors in grant submissions and proposal routing during the Winter Roundtable on Monday. We’re excited to announce there is a new page in myRESEARCHpath dedicated to this topic: [https://myresearchpath.duke.edu/common-errors-proposal-development-and-how-avoid-them](https://myresearchpath.duke.edu/common-errors-proposal-development-and-how-avoid-them). If you have a moment, take a quick peek before the meeting. Send any advance questions for the ORA team to RQMP@duke.edu and they’ll do their best to address them during the presentation. They will also be happy to take questions during the Q&A session.

If you haven’t already, please register in advance for the Winter Roundtable using the following registration link: [https://duke.zoom.us/meeting/register/tJwldOqqrzsuGtRHDrWbBwil1_9xmx-upzip](https://duke.zoom.us/meeting/register/tJwldOqqrzsuGtRHDrWbBwil1_9xmx-upzip)

**NOTE:** Attendance is not mandatory but we encourage ROQs and LRAs to attend if possible. A recording of the event will be made available afterwards for those who cannot attend.

**SCAP Attestation Tracker**

See the attached workbook “SCAP_Attestation_Tracker_2022_01_04” for the current status of Science Culture and Accountability Plan (SCAP) attestations in your unit. As a reminder, all faculty and staff engaged in research are required to attest to the SCAP for the Department/Center/Institute of their primary affiliation in accordance with your unit’s SCAP Maintenance Plan. Please forward this information to the SCAP Tracker delegate(s) within your unit, if needed, so that they can inform researchers who are out of compliance within your unit to attest as soon as possible. Use this survey link for attestations: [http://bit.ly/SCAPattest2020](http://bit.ly/SCAPattest2020).

We have not hidden the personnel who have already attested to the SCAP; they will show with the date of their attestation in Column P. Personnel who have not yet attested will have a “No” listed in Column P. You may filter personnel by Department/Center/Institute using the filters on Column O. Let us know if you have any concerns or need assistance navigating the spreadsheet.

This tracker is using the January 4, 2022 RCR training required cohort as its source. **If the individual is NOT engaged in research or has left Duke,** please ensure they are exempted from the RCR Tracker that feeds the cohort for the SCAP Tracker. Complete the following steps to exempt an individual from the RCR Tracker. **NOTE:** the RCR Tracker administrators for your unit should have the ability to exempt individuals that you feel should be exempted (i.e., not engaged in research or no longer working at Duke). If you do not have RCR Tracker administrator rights and/or have trouble exempting them within the system, please let the ASIST@duke.edu team know and they’ll be happy to help.

- Search for the individual under the required section on the RCR tracker.
- When their name appears, click on the circle with a minus symbol next to their name.
- From there, provide a reason for their exemption, provide a note of why they are being exempted if you would like, and select the timeframe for how long the exemption should last (a maximum of 3 years).
We provide SCAP Tracker updates on a Quarterly basis. The next report will be sent in early April 2022.

Thank you!

-The RQMP Central Office
Dear Research Quality Teams,

We hope everyone had a safe and joyful holiday break. Many thanks again for the successful completion of the December 17th milestones. We have reviewed the SMART goals and plan to reach out to each RQT individually by the end of this week.

**RQMP Winter Roundtable**

The next RQMP quarterly Roundtable will be held NEXT MONDAY, January 10, 2022 from 10:00 to 11:30 AM. Laurianne Torres (Associate Dean, Research Administration) will be discussing common errors in grant submissions and proposal routing. This will be an open discussion forum so we look forward to hearing your thoughts!

Please register in advance for this meeting using the following registration link:

[https://duke.zoom.us/meeting/register/tJwldOqqrzsugtRHDyWbBwi1_9xxm-upzip](https://duke.zoom.us/meeting/register/tJwldOqqrzsugtRHDyWbBwi1_9xxm-upzip)

After registering, you will receive a confirmation email containing information about joining the meeting, including an option to “add to calendar.”

Please feel free to reach out to rqmp@duke.edu with any questions you may have.

-The RQMP Central Office